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| March |
| 2021 |
| Workshops |

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| **Instructors** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** |
| \*M-Maria  \*F-Francis  \*P-Paul  \*L-Linda  \*E-Etta  \*K-Kevin | 2  PREPARING A COVER LETTER AND RESUME-  9:30-\*M  WORD 1-9:30-\*F | 3 JOB FAIR-11AM  AHRC NASSAU  WORD I -9:30am-\*F | 4 PREPARING A COVER LETTER AND RESUME-9:30\*M  WORD 11-9:30am-\*P  FYI-10am | 5  WORD II -9:30\*p |
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|  | 9  INTERVIEWING STRATEGIES-10am-\*E  EXCEL 1-9:30am-\*P | 10 JOB FAIR-11AM  AMAZON  EXCEL I -9:30am-\*P | 11  MOCK INTERVIEWING-\*E  10am  EXCEL II -9:30am-\*P | 12  BEGINNING -\*K  LINKEDIN-10am  EXCEL II -9:30-\*p |
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|  | 16  NAVIGATING JOB SEARCH  ENGINES-9:30-\*M  POWER POINT-9:30am-\*F | 17 JOB FAIR-11AM  COLD SPRING HARBOR LABS  POWER POINT-9:30am-\*F | 18  NAVIGATING JOB SEARCH ENGINES-9:30-\*M  FYI-10AM | 19 |
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|  | 23 QUICKBOOKS-930am-\*L | 24 JOB FAIR-11AM  ATTENTIVE CARE  QUICKBOOKS-9:30\*L | 25 QUICKBOOKS-9:30am\*L | 26 ADVANCED-\*K LINKEDIN-10am  QUICKBOOKS-9:30\*L |
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