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|  Workshops April | 2021 |
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| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|  | **Instructors:****M-MARIA L-LINDA****E-ETTA P-PAUL****K-KEVIN F-FRANCIS** |  |  | **1****FYI-10am** | **2**  | **3** |
|  |  |  |  |  |  |  |
| **4** | **5 PREPARING A COVER****LETTER AND RESUME-9:30am-M** | **6 WORD 1-9:30am-F** | **7 WORD1-9:30am-F****EMPLOYER PRESENTATION****SOLOR FOR SOLOR FIELD****MARKETING SPECIALISTS****11AM** | **8 WORD 11-9:30am-P** | **9 WORD 11-9:30am-P** **BEGINNING LINKEDIN 10AM-K** | **10** |
|  |  |  |  |  |  |  |
| **11** | **12 PREPARING A COVER** **LETTER AND RESUME- 9:30am-M** | **13 INTERVIEWING****STRATEGIES-10am-E** | **14 EMPLOYER PRESENTTION** **WALMART-11am** | **15 MOCK INTERVIEWING**  **10am-E** | **16** | **17** |
|  |  | **EXCEL 1-9:30am-F** | **EXCEL1-9:30am-F** | **EXCEL 11-9:30am-P****FYI-10am** | **EXCEL 11-9-30am-P** |  |
| **18** | **19** | **20****OUTLOOK** **9:30am-P** | **21 EMPLOYER PRESENTATION** **CITYMD-11am****OUTLOOK** **9:30am-P** | **22 NAVIGATING JOB** **SEARCH ENGINES****9:30am-M** | **23 NAVIGATING JOB SEARCHENGINES-9:30am-M.****ADVANCED LINKEDIN****10am-K** | **24** |
|  |  |  |  |  |  |  |
| **25** | **26 QUICKBOOKS-9:30am-L** | **27 QUICKBOOKS-9:30am-L** | **28 EMPLOYER PRESENTATION** **ALWAYS COMPASSIONATE** **HOME CARE @ 11am** | **29 QUICKBOOKS-9:30am-L****FYI-10am** | **30 QUICKBOOKS-9:30am-L** |  |
|  |  |  |  | **FYI-10am** |  |  |